



EXPLANATION OF CERTIFIED COPIES – *For All Applicants*

To demonstrate eligibility to be a Full Member of the Audiological Society of Australia, it is necessary for you to establish that you are a university graduate with tertiary qualifications in Audiology.

Our application protocol therefore requires that you as the applicant provide your **Academic Record**. The Society cannot accept responsibility for the safe mailing of original documents and therefore suggests that certified copies be sent (which are then retained in the member's file). In order to avoid delay in the procedure please note the following:

Your **Academic Record** is obtainable from your University - It is a document which graduates should obtain after graduation and keep securely.

Notification of exam results is **not acceptable**.
Copy of your Degree Certificate is **not acceptable**.
Be sure you send a copy of the **Academic Record**.

In the exceptional circumstance you can't obtain your Academic Record from your University, please contact the office.

Certified copy requires that a proper person has personally sighted the original and signs a declaration on the copy to this effect "I have personally sighted the original and this is a fair and true copy", Signature, Name (print legibly), Date and Authority. (People who are able to do this include: Justices of the Peace, Lawyers, Medical Practitioners, Registered Pharmacists, Bank Managers).

Please Note: The Authority of the certifying person must be clearly shown. This will normally be a Registration Number (eg JP Medical Practitioner) and/or a business stamp (eg Bank Manager).